

Changes to be made by the Monitoring Officer under delegated authority

Oxfordshire CC Constitution

The following table lists a series of changes required to the Constitution to ensure it is up to date and take account of recent legislative changes.

No	Part	Change	Comments
Part 3.1 Council Procedure Rules			
1	Paragraph 2 Ordinary Meetings and Budget Council Add 2.5	Where a political group has failed to express its wishes in relation to the appointment to a committee seat within the period of three weeks, beginning with the date on which notice was given by the Proper Officer, the committee may make such appointment to that seat as they think fit.	Reflects a decision of Council on 4 November 2025 to delegate this responsibility to the committee.
Part 4.1 The Cabinet and Current Membership of Cabinet and Shadow Cabinet			
2	New Para 6 (renumber thereafter)	Insert: Cabinet Support Members The Leader may appoint Cabinet Support Members to increase political capacity, support portfolio delivery and provide additional focus on specific priorities or cross-cutting areas. The role does not come with a Special Responsibility Allowance nor will the postholder deputise for the Leader, Deputy Leader or any Cabinet Member or act as a spokesperson either formally or informally.	

No	Part	Change	Comments
Part 8.1 Access to Information Procedure Rules			
3	Para 10.3 Exempt Information – Discretion to Exclude Public	The public may be excluded from meetings <u>or part thereof</u> , whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed. However, there is a presumption of openness that requires any meeting to be held in public unless there are compelling grounds for excluding the public.	Provides clarity
4	New Para 17 Procedures prior to Private Meetings	Where it is not possible to comply with the requirement to give 28 days' notice of an Executive decision that is classified as either Confidential or Exempt, the meeting may only be held in closed session, where prior agreement has been obtained from: a) the chair of the relevant overview and scrutiny committee; or b) where there is no chair or if the chair of the relevant overview and scrutiny committee is unable to act, the Chair of Council; or c) where there is no chair of either the relevant overview and scrutiny committee or Council, the Vice-Chair of Council,	Amends a gap in the Constitution and reflects legislation: The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Section 5.

Annex 1

No	Part	Change	Comments
		that the meeting is urgent and cannot reasonably be deferred. Where this provision is exercised the matter will be reported to Council for information.	